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## **English Language Proficiency and Educational Qualifications Policy**

### **Source of Obligation**

Standard 2.2 of the National Code requires the School to implement a documented policy and process for assessing whether an full fee paying overseas student's English language proficiency, educational qualifications or work experience is sufficient to enable them to enter the course.

### **Kambala's Policy**

It is the School's policy to assess an full fee paying overseas student's English language proficiency and educational qualifications during the recruitment process and prior to their enrolment at the School.

### **Assessing English Language Proficiency**

The School uses the following types of assessment to determine whether an intending full fee paying overseas student satisfactorily meets the minimum level of English proficiency required for the course:

- the Australian Education Assessment Services (AEAS) English Language Proficiency Test
- the International English Language Testing System (IELTS)
- student academic reports.

### **Assessing Educational Qualifications**

The School may assess the educational qualifications of an intending full fee paying overseas student by requesting:

- school reports from the student's home country

### **Record Keeping**

The School maintains evidence of compliance with this policy by maintaining records of assessments made in relation to full fee paying overseas students. Records will be maintained in accordance with our **Full Fee Paying Overseas Students Records Management and Retention Policy**.