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## Standard 9: Deferring, Suspending or Cancelling the Overseas Student's Enrolment

The School has developed the following table that sets out the School's obligations as a CRICOS registered provider in Standard 9, with a reference to the policy or procedure within our Full Fee Paying Overseas Students Program that meets the obligation.

The table also provides a reference to the School's obligations in the NESA Guidelines for Approved School Providers Delivering Courses to Overseas Students, under Requirement 3.12, with a reference to the policy or procedure within our Full Fee Paying Overseas Students Program that meets each obligation.

National Code Ref.	NESAs Guidelines Ref.	Obligation	How Kambala Meets this Obligation
9.1	3.12.1	The School must have and implement a documented process for assessing, approving and recording a deferment of the commencement of study or suspension of study requested by an overseas student, including maintaining a record of any decisions.	<ul style="list-style-type: none"> <li>• <b>Deferring, Suspending or Cancelling an Full Fee Paying Overseas Student's Enrolment Policy</b></li> <li>• <b>Full Fee Paying Overseas Students Records Management and Retention Policy</b></li> </ul>
9.2	3.12.2	The School may defer or suspend the enrolment of a student if it believes there are compassionate or compelling circumstances.	<ul style="list-style-type: none"> <li>• <b>Deferring, Suspending or Cancelling an Full Fee Paying Overseas Student's Enrolment Policy</b></li> </ul>
9.3	3.12.3	The School may suspend or cancel a student's enrolment including, but not limited to, on the basis of: <ul style="list-style-type: none"> <li>• misbehaviour by the student (9.3.1)</li> <li>• the student's failure to pay an amount he or she was required to pay the School to undertake or continue course as stated in the written agreement (9.3.2)</li> <li>• a breach of course progress or attendance requirements by the overseas student, which must occur in accordance with Standard 8 (Overseas student visa requirements). (9.3.3)</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Deferring, Suspending or Cancelling an Full Fee Paying Overseas Student's Enrolment Policy</b></li> <li>• <b>Formalisation of Full Fee Paying Overseas Student Enrolment and Written Agreements Policy</b></li> </ul>
9.4	3.12.4	If the School initiates a suspension or cancellation of the overseas student's enrolment, before imposing a suspension or cancellation, the School must: <ul style="list-style-type: none"> <li>• inform the overseas student of that intention and the reasons for doing so, in writing (9.4.1)</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Deferring, Suspending or Cancelling an Full Fee Paying Overseas Student's Enrolment Policy</b></li> </ul>

		<ul style="list-style-type: none"> <li>advise the overseas student their right to appeal through the School's internal complaints and appeals process, in accordance with Standard 10 (Complaints and appeals), within 20 working days. (9.4.2)</li> </ul>	<ul style="list-style-type: none"> <li><b>Full Fee Paying Overseas Students Complaints Handling Policy</b></li> <li><b>Full Fee Paying Overseas Students Complaints Appeals Policy</b></li> </ul>
9.5	3.12.5	<p>When there is any deferral, suspension or cancellation action taken under this standard, the School must:</p> <ul style="list-style-type: none"> <li>inform the overseas student of the need to seek advice from the Department of Home Affairs on the potential impact on their overseas student visa (9.5.1)</li> <li>report the change to the overseas student's enrolment under section 19 of the ESOS Act. (9.5.2)</li> </ul>	<ul style="list-style-type: none"> <li><b>Deferring, Suspending or Cancelling an Full Fee Paying Overseas Student's Enrolment Policy</b></li> </ul>
9.6	3.12.6	<p>The suspension or cancellation of the overseas student's enrolment under Standard 9.3 cannot take effect until the internal appeals process is completed, unless the overseas student's health or wellbeing, or the wellbeing of others, is likely to be at risk.</p>	<ul style="list-style-type: none"> <li><b>Deferring, Suspending or Cancelling an Full Fee Paying Overseas Student's Enrolment Policy</b></li> <li><b>Full Fee Paying Overseas Students Complaints Handling Policy</b></li> <li><b>Full Fee Paying Overseas Students Complaints Appeals Policy</b></li> </ul>